



A Helpful Companion
www.i-grove.com

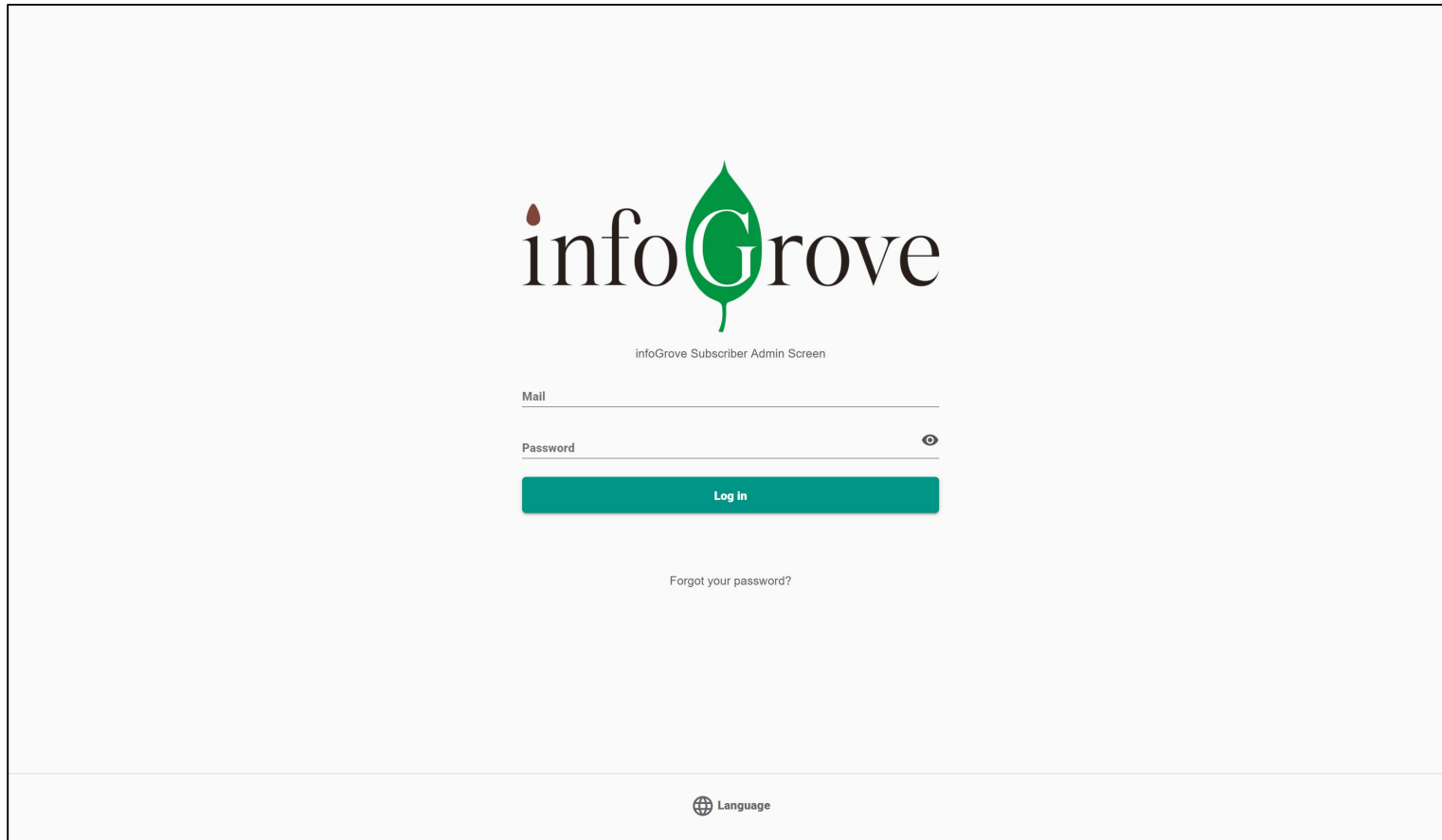
infoGrove Startup Guide

After Creating an Account with infoGrove;

1. Login to infoGrove Service
2. Upload and Register Media Content
3. Set-up Target Signage for Distribution
4. Set-up Distribution Date and Time
5. Install App on Smartphone and Test

1. Login to infoGrove Service

Go to the url below and use your email id and password to log into you account
<https://console.i-grove.com/login>.



The screenshot displays the login interface for the infoGrove Subscriber Admin Screen. At the top center is the infoGrove logo, where the letter 'G' is stylized as a green leaf. Below the logo, the text "infoGrove Subscriber Admin Screen" is centered. The login form consists of two input fields: "Mail" and "Password". The "Password" field includes a toggle icon for visibility. A teal "Log In" button is positioned below the password field. A link for "Forgot your password?" is located below the button. At the bottom center, there is a "Language" option with a globe icon.

1. Login to infoGrove Service

Screen when you login.

The screenshot shows the infoGrove service interface. On the left is a dark sidebar with the 'infoGrove' logo and a navigation menu. The main content area displays a 'Media Management' page with a grid of media items. Yellow callout boxes with arrows point to specific elements in the interface, providing descriptions of their functions.

- Dashboard:** Check the status of media and distribution.
- Signage Management:** Create and manage the signage where media contents are distributed and displayed.
- Media Management:** Manage the media content for distribution.
- Media Registration:** Upload/register media contents.
- Delivery management Screen:** Set up schedule for media content distribution.
- Account Management:** Manage your infoGrove account.

The sidebar menu includes: Dashboard, Signage Management, Media Management, Media Registration, Delivery Management Screen, and Account Management. The main content area shows a search bar, a grid of media items (e.g., Hokkaido University Hospital, Maruki Winery, Mars Hosaka winery, The ICHIBAN and only, Feel our Hop and Malt), and a 'More' button for each item.


2. Upload and Register Media Content


Use Media Registration to upload and register your media contents

Media Registration

Upload

Media Type

 **Deliver images and videos**
Select here if you would like to distribute images or videos

 **Deliver PDF files**
If you would like to distribute a PDF, please select here

Media Basic Information

Media Name * 0 / 256

Media URL

Set the media display distance

Media Viewable Distance (m)
2000 6,561.6 Ft

Enable Media Download

Media Language Information

Select your preferred language

2. Upload and Register Media Content

Use the Media Registration screen to select, upload and register media content.

The screenshot shows the 'Media Registration' interface in the infoGrove application. The left sidebar contains navigation options: Dashboard, Signage Management, Media Management, Media Registration (highlighted), Delivery Management Screen, and Account Management. The main content area is titled 'Media Registration' and includes an 'Upload' button in the top right corner.

The form is divided into several sections:

- Media Type:** Contains two radio button options: 'Deliver images and videos' (selected) and 'Deliver PDF files'. A callout explains: 'Select the media type by clicking appropriate button. Images and videos or PDF format.'
- Media Basic Information:** Contains several fields:
 - Media Name *:** A required text field. Callout: 'Name the media content. This will be the name shown on the App.'
 - Media URL:** A text field. Callout: 'Enter the url of the media, if you wish to link the media displayed in App to link to another location.'
 - Set the media display distance:** A checked checkbox. Below it is a text field for 'Media Viewable Distance (m)' with the value '2000'. Callout: 'Enter the maximum distance from signage for displaying media on the App (max. 2 km)'
 - Enable Media Download:** A checked checkbox. Callout: 'Check here if media download is prohibited from the App. . (cannot prevent screen shots)'
- Media Language Information:** Contains a dropdown menu labeled 'Select your preferred language'.

2. Upload and Register Media Content

Use the Media Registration screen to select, upload and register media content.

The screenshot shows the 'Media Registration' screen in the InfoGrove application. On the left is a dark sidebar with navigation options: Dashboard, Signage Map, Media Management, Media Registration (highlighted), Delivery Management Screen, and Account Management. The main content area has a top bar with a checked 'Enable Media Download' checkbox and an 'Upload' button. Below this is the 'Media Language Information' section, which includes a dropdown menu for language selection (currently set to 'English (United States)'), a tag for 'en_US', and a text input field for 'Media Name by Language'. Below that is a section for 'Media URLs by Language'. A large dashed box contains the instruction 'Please register content to be delivered to en_US' and an 'Add a file' button. Callouts provide instructions: 'Select language' points to the dropdown; 'After entering all required fields, click "Upload" button to upload the media content.' points to the top 'Upload' button; 'Media Name by Language" and "Media URLs by Language" can be entered if you wish to display information other than what is associated with this media. If blank, basic media information associated with this media will remain effective.' points to the 'Media Name by Language' field; and 'Once language selection is complete, you can navigate and select the media content for upload and registration.' points to the 'Add a file' button.

3. Set-up Target Signage for Distribution

Once the Upload is complete, you will be taken to the media Management screen for the media that was just uploaded. Add the target signage for distribution of this media content.

infoGrove

Media Details Management

Media Basic Information

infoGrove introduction

Media Link URL	https://www.i-grove.com
Downloadable	Download from infoGrove app is enabled
Disclosure range	Public
Viewable Range	2000 m

[Edit Media](#) [Remove media](#)

Delivery language

en_US ⌚ Preparing for delivery

Delivery Setting

No delivery date has been set

From the Add Release Date button, you can set the date and time you want this media to be delivered.

View finished deliveries

[Add Delivery Date](#)

Click to set Date & Time and Target Signage for distribution.

3. Set-up Target Signage for Distribution

Once the Upload is complete, you will be taken to the media Management screen for the media that was just uploaded. Add the target signage for distribution of this media content.

infoGrove introduction

Media Link URL: <https://www.i-grove.com>

Downloadable: Download from infoGrove app is enabled

Add media delivery period

You can start distributing the media by setting the "Date and Time" and "Destination" to which you want to distribute this media.

Delivered time

Delivery Start Date: 2019/08/06 14:04:10

Delivery End Date: 2019/08/06 15:04:10

Delivery Time (min): 60

Delivered to

- infoGrove
- InfoGrove
- USB002
- infoGrove

Select at once

Create Virtual Signage | Create Beacon Signage | Cancel

If signages have been created in the past, click here to select from a list of defined signages.

Click here to create / add a new signage for distribution

Click here to set up distribution using Beacon device

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3. Set-up Target Signage for Distribution

When you click Create Signage button to add a new signage, this window appears to name and drop the location of the new signage on a map.

infoGrove introduction

Media Link URL <https://www.i-grove.com>

Downloadable Download from infoGrove app is enabled

Enter the Name for this new signage

Signage Name
News Cafe

Select here where you would like to distribute media via location
* Signage cannot be captured if the GPS is placed in a location where it cannot be captured.

Place markers on map to add signage location information

Search place

Entering address enables you to search location on the map

Drag the icon on the map to the location for this new signage, and click to set up/add the new signage at that location

Finally, click the Add button to set up the signage at the selected location.

Cancel Add

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4. Set-up Distribution Date & Time

After adding the target signage for distribution, add the distribution time schedule by selecting Start and End Date & Time. Once this step is completed, the media content will be available on users' smartphones.

The screenshot displays the 'Media Details Management' page in the infoGrove system. The left sidebar contains navigation options: Dashboard, Signage Management, Media Management (highlighted), Media Registration, Delivery Management Screen, and Account Management. The main content area is titled 'Media Details Management' and shows the following details for a media item:

- Media Basic Information:**
 - Media Link URL: <https://www.i-grove.com>
 - Downloadable: Download from infoGrove app is enabled
 - Disclosure range: Public
 - Viewable Range: 2000 m
- Delivery language:** en_US (Ready to Deliver)
- Delivery Setting:** No delivery date has been set. From the Add Release Date button, you can set the date and time you want this media to be delivered.

At the bottom left, there is a checkbox for 'View finished deliveries'. At the bottom right, the 'Add Delivery Date' button is highlighted with a red border. A yellow callout bubble points to this button with the text: 'Click here to set up distribution date and time'.

4. Set-up Distribution Date & Time

After adding the target signage for distribution, add the distribution time schedule by selecting Start and End Date & Time. Once this step is completed, the media content will be available on users' smartphones.

infoGrove introduction

Media Link URL <https://www.i-grove.com>

Downloadable Download from infoGrove app is enabled

Specify the start and end date and time.

Delivery period

media by setting the "Date and Time" and "Destination" to which you want to distribute this media.

Delivered to

Delivery Start Date
2019/08/06 14:04:10

Delivery End Date
2019/08/06 15:04:10

Delivered to

- infoGrove
- infoGrove
- USB002
- infoGrove

Select at once

Delivery Time (min)
60

Click on the mark to display a calendar

Once you have completed the entries for start and end date & time, click Add button to register the distribution time.

Create Virtual Signage Create Beacon Signage

Cancel Add

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4. Set-up Distribution Date & Time

Once Media Registration, Signage set-up and Distribution Date & Time have all been set, you will see this screen to confirm the media content distribution status.

Media Details Management

Media Basic Information

infoGrove introduction

Media Link URL	https://www.i-grove.com
Downloadable	Download from infoGrove app is enabled
Disclosure range	Public
Viewable Range	2000 m

[Edit Media](#) [Remove media](#)

Delivery language: **en_US** ✓ Ready to Deliver

Delivery Setting

test	Now Available	Aug 6, 2019, 2:34:10 PM Aug 6, 2019, 3:34:10 PM	⋮
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View finished deliveries [Add Delivery Date](#)

Shows that the media content is now available at the distribution Target Signage and start/End date & time for the distribution availability.

5. Install App on Smartphone and Test

For iPhone, open the App Store, and for ANdroid, open the GooglePlay store.

Search for infoGrove and install the App you your smartphone.

Turn ON the Location service and Bluethooth (if Beacon is to be used for location).



5. Install App on Smartphone and Test

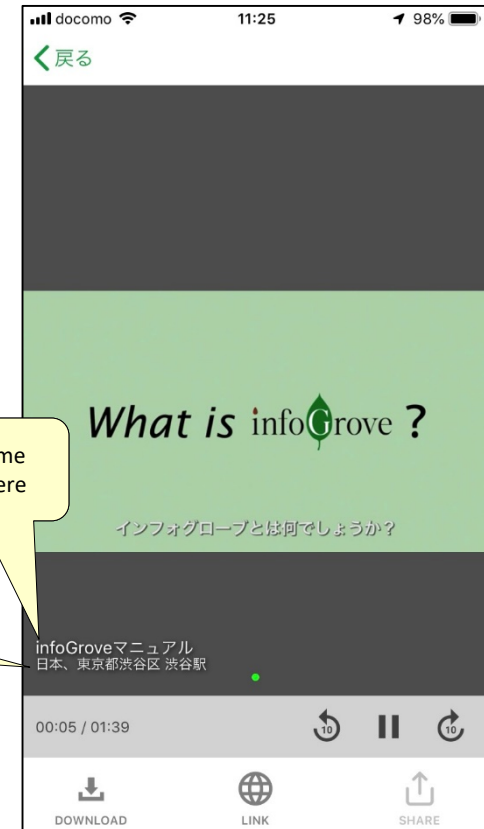
Using the App, the available media content will be seen on the smartphone when you are within the distribution range for that media content as defined by the media provider.



Initial screen when you start infoGrove App on your Smartphone



If you are within the distribution range of the media content, you will see this screen.



Once the media is selected, distributed image or video will show on your smartphone.